**Admissions Policy - APPENDIX**

Due to Covid-19 we are implementing an altered Admissions Policy for the foreseeable future. We would like to be able to open Go Play Holiday Club, but we will need the help of all those concerned. This is to assist with the health and safety of the Playworkers, the children attending and all families.

Session times will be limited to 8:30-5:30, 8:30-3:30 and 9:30-3:30. This is to limit the foot traffic on the premises.

The numbers attending will be limited to **30 children** per session. Only **one** child requiring **1:1 supervision** will be able to attend each day. Please speak with the Manager for further information. We will be offering **priority spaces** based on the criteria below, on a first come first served basis. If you do not meet the criteria, your child will be placed on a **waiting list**, first come first served. **DO NOT** pay until your child’s place has been confirmed.

All places must be pre-booked, **NO WALK-INS** will be permitted at this time

**The criteria for attendance are as follows: -**

Children of Key workers and have no other viable alternative childcare

**and**

Children living on the estates of Southcourt, Walton Court and Hawkslade.

**or**

Children who have been referred to us via the relevant authorities.

**Be alert and stay safe**

We ask that you continue to **social distance** while not at the Playscheme and to minimise contact with individuals who are unwell. We ask that while attending the Playscheme, your child **does not attend other settings**, this enables us to maintain their social bubble and minimise the spread of Covid-19. If you or someone in the child’s household does have Covid-19 symptoms, **the child must not attend the Playscheme**. This applies to Children and Playworkers.

If we have a **suspected case of Covid-19**, some children will be sent home.

If we have a **confirmed case of COVID-19**, the Playscheme will be closed.

If your child or family are **seen outside of the Playscheme** not Social Distancing, your child may not be permitted back during this holiday.

We are adhering to the NHS advice regarding Coronavirus

* Have you got a high temperature – you feel hot to touch on your chest or back? If you have a thermometer, a temperature above 37.8 C
* Have you a new, continuous cough – this means you’ve started coughing repeatedly?
* Loss or change to your sense of taste or smell

**During the session**

If your **child becomes unwell** with Covid-19 symptoms during a session, your child along with other children within the same household attending, will have to be collected as soon as possible, within ½ an hour. Normal procedures will be followed with regular childhood illnesses.If a child becomes unwell with suspected Covid-19, **the entire bubble of 8 children** and the Playworker will be sent home until the individual has been tested.

We will have a no touch infrared forehead thermometer on site to check temperatures. Therefore, it is imperative that we have the **contact details of 2 adults** who can collect from the Playscheme. If you or the 2nd contact is unavailable, we will have to contact the relevant authorities.

Then contact to be tested: -

https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/ to be tested. **Please inform us of the results.**

**Booking form**

When completing the booking form, we will require the contact details of the parents or carers and at least **one other** contact in case of emergencies. Unless we have **two contact details**, your child/ren **WILL NOT** be able to attend.

On completing the booking form, **DO NOT** make payment until we contact you to confirm that your child/ren have a place. You will have at least a week’s notice prior to attendance.

**Our procedures**

On arrival, you will find **blue taped 2 metre lines** in the car park, please stand with your child/ren just behind the line and not allow your children to leave your side. This is to ensure social distancing. Where possible, only bring and collect children from your own household.

We ask that your child wears **freshly laundered** clothes each day to ensure the virus is not on their clothes.

A Playworker, wearing PPE will be available to answer any questions. They will also have the **non-contact thermometer** with them, and **we may check** your child’s baseline temperature, as with physical activity children’s normal temperature raises.

Your children will be grouped in their own **Social Bubbles** to minimise too much direct contact with other children and Playworkers.

Go Play Holiday Club Playworkers will be wearing PPE and implement a strict hourly regime of hand washing and disinfecting surfaces while your child is here. The Playscheme will have a system of rotating the availability of toys over a period of 3 days, the maximum period Covid19 is believed to live on surfaces.

We will be providing low contact lunches for those requesting one on the day, Playworkers will ensure relevant food hygiene standards are maintained.

We ask that the parents/carers provide the child/ren with their own reusable water bottle.

Individuals choosing to bring their own food must do so in **disposable containers or bags** as they will be thrown away after use, this is to prevent any contamination going home. Except for their own water bottle.

We will be unable to store bikes and scooters during the playscheme. Your child will also not be allowed to bring in any toys from home. We ask that you leave these at home.

There will be no off-site trips for the time being.

We ask that you **respect** the Playworker staff and other families whilst dropping off and picking up. If you do not, we will ask you to leave with your child and they **will not return** for the remainder of the Summer playscheme.

**What happens if Covid-19 is reported**

**The consequences** of us having a confirmed case of Covid-19, child or playworker, will result in **Go Play Holiday Club being closed for 3 days**, as required by Public Health England.

Based on the advice of Public Health England, parents and carers will be contacted by Playworker Staff.

**The consequences** of the Playworkers having suspected Covid-19 will result in fewer Playworkers and fewer children being able to attend, unless Public Health England **requires us to close.**

If we do not have enough Playworkers to safely run Go Play, this will result in closure.

Thames Valley HPT (South East)

Public Health England

Telephone 0344 225 3861 (option 1 to 4 depending on area)

Out of hours advice 0844 967 0083